

Job Title: Pre-Litigation Paralegal
Ref No: PRE-PRN-1220
Salary: up to £22,336 per annum
Location: Bowland House, Rudheath

Putting the development of our people at the centre of our approach has helped us go from strength-to-strength and we are delighted to be expanding our team. We have exciting opportunities in our Pre-Litigation team to join us and work with our high-quality caseload.

What will I be doing?

This is a key client-facing role and, after initial training, you will be mentored by an experienced colleague taking increasing responsibility for your own caseload of uninsured loss claims. You will manage each claim from start to litigation, working closely with the client to collate evidence, deliver updates on case developments and negotiate settlements on their behalf.

As a Pre- Litigation Paralegal we offer:

- an employee focused approach to home working, where finding a great work/life balance in our supportive, sociable 'virtual' office is the most important factor
- a personalised development plan, with a continuing focus on your professional development including regular in-house training, sponsored training/study, paid study/exam leave and Training Contracts
- a high quality caseload, with opportunity to build your knowledge of shaping and implementing litigation strategies and tactics as cases progress.
- A competitive salary based on your experience and technical knowledge supported by an additional benefits package including discounted mobile phones, motoring products and gym memberships.

Our Pre-Litigation Paralegal role is a great opportunity if:

- You have a LLB degree (or about to graduate) or are LPC / BVC qualified and are making the first steps in your career
- You are already working in a civil litigation environment in a customer-focused role and have a great understanding of the claims process and litigation process
- you have a perceptive, logical outlook
- you know how to work in partnership with your clients to solve issues and take pride in exceeding expectations
- you are passionate about a career in law and are consciously seeking the right opportunity to enhance your options with your next move

If you feel you are the right person for our Pre-Litigation Paralegal role or would like to find out more about our approach, our company and how we can support your development, we would encourage you to find out more!

Apply today via our website or email your CV to careers@principia-law.co.uk